

**MINUTES OF MEETING  
EAST RIVER RANCH STEWARDSHIP DISTRICT**

The Board of Supervisors of the East River Ranch Stewardship District held a Regular Meeting on September 10, 2025 at 12:00 p.m., at the Medallion Home, 1651 Whitfield Ave., Suite 200, Sarasota, Florida 34243.

**Present:**

Carlos Beruff	Chair
Carol Clarke	Vice Chair
Christopher Chavez	Assistant Secretary

**Also present:**

Cindy Cerbone	District Manager
Chris Conti (via telephone)	Wrathell, Hunt and Associates, LLC
Jonathan Johnson (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 12:03 p.m. Supervisors Clarke, Chavez and Beruff were present. Supervisor Holeman was absent. One seat was vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Consider Appointment of Fill Unexpired Term of Seat 3; Term Expires November 2028**

- **Administration of Oath of Office to Appointed Supervisor**
- A. **Required Ethics Training and Disclosure Filing**
  - **Sample Form 1 2023/Instructions**
- B. **Membership, Obligations and Responsibilities**
- C. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. **Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

This item was deferred.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-05,  
Electing and Removing Officers of the  
District and Providing for an Effective Date**

This item was deferred.

**FIFTH ORDER OF BUSINESS**

**Discussion: Insurance Coverage**

- **General Liability**
- **Public Officials**

Ms. Cerbone recapped that, at the Organizational Meeting, the Board approved binding general liability and public officials' insurance. The policy was secured. Subsequently, Staff received a request to cancel the insurance and, based on procedure, this item was brought back for further discussion at the July meeting, which was carried over to this meeting.

Mr. Beruff stated he met with the CFO of the company and the decision is to bifurcate the policy and obtain public officials' insurance only, which reduces the expense from \$5,000 to \$6,000 per year to \$2,500. Ms. Cerbone stated that Egis, the District's insurance carrier, provided her with an estimate of \$2,531, in writing, for public officials' coverage.

**On MOTION by Mr. Beruff and seconded by Ms. Clarke, with all in favor, the Egis Public Officials insurance coverage, effective October 1, 2025, was approved.**

Ms. Cerbone stated that District Management has been coordinating with Charlie and representatives from Fifth-Third Bank and the understanding is to remove all protections on the account and ensure that only the bare minimum in fees is paid on a monthly basis.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-02,  
Adopting the Annual Meeting Schedule for  
Fiscal Year 2025/2026; and Providing for an  
Effective Date**

The item was deferred.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial  
Statements as of July 31, 2025**

**On MOTION by Mr. Beruff and seconded by Ms. Clarke, with all in favor, the Unaudited Financial Statements as of July 31, 2025, were accepted.**

**EIGHTH ORDER OF BUSINESS**

**Approval of July 17, 2025 Public Hearing, Regular Meeting and Audit Committee Meeting Minutes**

**On MOTION by Mr. Chavez and seconded by Mr. Beruff, with all in favor, the July 17, 2025 Public Hearing, Regular Meeting and Audit Committee Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Kutak Rock LLP**

There was no report.

**B. District Manager: Wrathell, Hunt and Associates, LLC**

- **Property Insurance on Vertical Assets**
- **Form 1 Submission and Ethics Training**

Supervisors must complete the required four hours of ethics training by December 31, 2025.

- **NEXT MEETING DATE: TBD**
  - **QUORUM CHECK**

Staff will contact the Board Member in January 2026 to discuss the next meeting date.

**TENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**ELEVENTH ORDER OF BUSINESS**

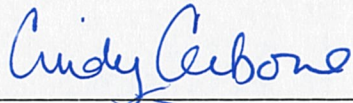
**Public Comments**

No members of the public spoke.

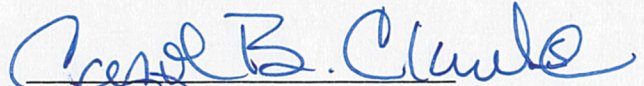
**TWELFTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Ms. Clarke and seconded by Mr. Beruff, with all in favor, the meeting adjourned at 12:13 p.m.**



Secretary/Assistant Secretary



Chair/Vice Chair